



Active and Interactive News

Faculty Professional Development Center

February 2004

Volume 3, Issue 5

Preparing Graduate Students for Teaching in the Classroom Environment

The *Faculty and Future Faculty (F-Cubed)* Learning Community was formed in 2002 to help develop the teaching of and by teaching assistants at Kent State University. In this effort, F-cubed is joined by members of established programs such as ONTAP (Orienting New Teaching Assistants Program) and the College Teaching seminars offered by units within Kent State University.

Membership in this Learning Community includes faculty and current and former teaching assistants (considered “future faculty). Many of the faculty members who are active in the community were recruited because of their involvement in their departments’ College Teaching courses. The teaching assistants have been active participants in ONTAP.

Keeping with Kent State’s goal *Cultivating Learning Centered Environment for Success*, and after much discussion about the nature of university-level teaching and the needs of teaching assistants, F-cubed decided to create a series of ten instructional modules and offer them for use in a variety of settings. One of the goals of F-cubed is for faculty and graduate students to benefit from the modules, while they are either developing or teaching courses at different locations. With support from the Ohio Learning Network (OLN), these modules are being made available across the state of Ohio through OLN’s web site, <http://www.olin.org>. Module topics include:

- *Getting Started* (this is up and running; check it out)
- *The Role of a Professor*
- *Planning Learning Goals and Assessment*
- *About Learning: Styles and Student Analysis*
- *Policies and Procedures in Working with Students*
- *Lab and Environmental Safety*
- *Electronic Teaching Technologies*
- *Teaching Strategies*
- *Improving Teaching*
- *Professional Development*

As modules are completed, members of the Learning Community are working on ways to network with people who teach college teaching courses, both at KSU, and elsewhere through the Ohio Learning Network. With the help of a graduate assistant, they are exploring ways to make the modules interactive so that people using them will be able to provide feedback for updating and enhancing the modules. And, what other modules might be useful?

Are you interested in learning more about F-cubed? If so, we encourage you to visit the web site, <http://fp.dl.kent.edu/fcubed>. For information on how to get involved or if you have suggestions for future topics, contact the F-Cubed leaders, Albert Ingram (aingram@kent.edu) or Yuko Kurahashi (ykurahas@kent.edu) or contact the Faculty Professional Development Center (fpdc@kent.edu).

On the March Horizon

Faculty Senate Spring Forum
Balancing Time & Responsibilities
Part II

Reappointment / Tenure / Promotion Workshop
Documenting the Scholarship of Teaching

Studio SmartStarts
Learning Sessions to Help You with Techniques & Tools for Course Development

Visit the events page at
<http://fp.dl.kent.edu/fpdc>,
email fpdc@kent.edu, or call
330-672-2992 for more information.

ANNOUNCING

Partnerships in Transforming Teaching & Learning with Technology Grant Program

Are you interested in transforming learning in your classes? Want to explore new ways of teaching using technology? Here is an opportunity! Come, bring colleagues, and learn from people who are engaging their students with the help of technology, and, learn more about how you can apply for a TTLT grant. Mark your calendars for the following 2004 dates:

- February 20—Symposium (attendance required for applicants).
- March 29—grant proposal due date.

For more details and to receive an application, visit <http://www.kent.edu/administration/is/index.cfm>.

Ohio Learning Network Learning Community Grant

Are you interested in developing a Learning Community? Is your existing Learning Community in search of funding for current projects? Visit http://www.olin.org/teaching_and_learning/lc/learning_communities.php and learn about this new Learning Community Initiative. Deadline for proposals is March 15, 2004.

Dates and Times	Event Information
Faculty Professional Development Center	R.S.V.P is requested for all fpdc sponsored events <i>with exception to Studio SmartStarts</i> . To rsvp, please email fpdc@kent.edu or call 330-672-2992.
Friday February 6 3:00—4:30 p.m.	Reappointment/Tenure/Promotion Workshop: Policies & Procedures Location: Kent Student Center, Room 310 Sponsored by: Faculty Professional Development Center & American Association for University Professors
Monday, February 9 11:00 a.m.—12:00 p.m. Monday, February 23 1:00—2:00 p.m.	Studio SmartStarts: Digital Photos—Imaging Beyond Clipart Facilitator: Mandy Brooks, fpdc Studio Educational Consultant Location: fpdc Studio-Room 217, Moulton Hall
Monday, February 9 1:00—2:00 p.m. Tuesday, February 24 10:00—11:00 a.m.	Studio SmartStarts: Acrobat—Converting Files & Text to PDF Facilitator: Mandy Brooks, fpdc Studio Educational Consultant Location: fpdc Studio-Room 217, Moulton Hall
Tuesday, February 10 10:00—11:00 a.m.	Studio SmartStarts: Groove—An Alternative Collaborative Tool for Shared Learning Experiences Facilitator: Mandy Brooks, fpdc Studio Educational Consultant Location: fpdc Faculty Classroom, room 232, Moulton Hall
Tuesday, February 10 1:00—2:00 p.m. Monday, February 23 11:00 a.m.—12:00 p.m.	Studio SmartStarts: Digital Cameras & Audio Recorders—Selecting and Using the Best Equipment for Your Needs Facilitator: Mandy Brooks, fpdc Studio Educational Consultant Location: fpdc Faculty Classroom, room 232, Moulton Hall
Wednesday, February 11 1:00—2:00 p.m. Thursday, February 26 10:00—11:00 a.m.	Studio SmartStarts: PowerPoint—Effective Presentations Using Multimedia Facilitator: Charu Ahuja, fpdc Studio Educational Consultant Location: fpdc Faculty Classroom, room 232, Moulton Hall
Thursday, February 12 1:00—2:00 p.m. Friday, February 27 10—11 a.m.	Studio SmartStarts: Web Design I—Create a Home Page for Your Personal Web Space Facilitator: Charu Ahuja, fpdc Studio Educational Consultant Location: fpdc Faculty Classroom, room 232, Moulton Hall
Thursday, February 12 2:00—3:00 p.m. Friday, February 27 11 a.m.—12:00 p.m.	Studio SmartStarts: Web Design II—Creating the Look and Feel of a Web Page Facilitator: Charu Ahuja, fpdc Studio Educational Consultant Location: fpdc Faculty Classroom, room 232, Moulton Hall
Friday, February 13 10:00—11:00 a.m. Thursday, February 26 2:00—3:00 p.m.	Studio SmartStarts: Charting & Diagram Tools—Freehand & Library Based Graphics Facilitator: Charu Ahuja, fpdc Studio Educational Consultant Location: fpdc Studio, room 217, Moulton Hall
Friday, February 13 11:00 a.m.—12:00 p.m. Wednesday, February 25 1:00—2:00 p.m.	Studio SmartStarts: Computer Maintenance—Secrets to Keeping Your Computer Happy Facilitator: Charu Ahuja, fpdc Studio Educational Consultant Location: fpdc Faculty Classroom, room 232, Moulton Hall
Tuesday, February 24 1:00—2:00 p.m.	Studio SmartStarts: SMART Board—One Touch Presentations Facilitator: Mandy Brooks, fpdc Studio Educational Consultant Location: fpdc Faculty Classroom, room 232, Moulton Hall

Your fpdc Support Staff



Mary Louise Holly,
Director



Jody Khlem,
Senior Secretary



Albert Ingram,
Faculty Associate



Charu Ahuja,
Studio Educational
Consultant



Mandy Brooks,
Studio Educational
Consultant



Jacquelyn Hersman,
Student Assistant

Come and wish Judy & Larry Jones "Farewell"! A reception will take place Friday, February 20, 3-5:00 p.m. in the fpdc Lounge, 2nd floor, Moulton Hall.

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